



Minutes of the Keynsham Meeting of Parishioners and the Annual Parochial Meeting held on Zoom on Tuesday, 3rd May 2022 at 7.30pm, held in the Parish Hall, adjacent to St John's Church

Chair: Revd Dr Stephen M'Caw

Stephen warmly welcomed everyone to the meeting, commenting how good it was that each of the churches was presented. He also warmly welcomed and thanked Fiona Hale for coming to the meeting to lead us through the accounts.

Present: Julian Anderson, Martin Burton, Macia Cohen, Sue Cook, Robert Cook, Anika Gardiner, Rachel Hall, Wendy Harwood, Bill Harwood, Anne Holmes, Janet Lane, Sue Lloyd (taking the minutes), Pip Lovell, John Lye, Chris Newton, Lesley Organ, Jenny Owen, Richard Pannett, Jacqui Pannett, Avril Plunkett, Stephen M'Caw, Steve McDonnell, Chris McFee, John McLennan, Steve Scott, Sue Sprague, Jane Stockall, Val Thomas, Paul Thurlow, Paul Trueman Rosemary Turner, Tim Winship and Nigel Williams.

In attendance for item 2a. Fiona Hale, accountant from Moore.

1. Apologies: Mike Burke, Anne Hewett, June Lowe, Nick Milton, Frances Sadowski, Alison Thurlow, and Liz Winship.

2. Bible Reading and prayer. Anika Gardiner opened the meeting with scripture from Ecclesiastes, chapter 3 vv1-8 on the theme of seasons and prayer.

3. Minutes from last year's Meeting of Parishioners and the Annual Parochial Meeting (27 April 2021) held on Zoom were duly noted.

Keynsham Meeting of Parishioners

NB The Churchwardens measure 2001 – states that churchwardens serve for a maximum of 6 years. At the annual meeting in 2015 it was agreed for the rule not to apply in this Parish.

1. Election of two churchwardens for each of the four churches (Completed nomination forms to be handed to the chairman before the meeting

Present churchwardens in the parish confirmed their willingness to continue in the role as follows:
St John's: Lesley Organ and Steve Scott. **St Francis:** Martin Burton (now a full churchwarden due to the adoption of the New Parish Scheme, see item below), plus one vacancy. **St Michael's,** Rosemary Turner and Nick Milton. **St Margaret's:** Chris McFee, plus one vacancy.

All had been correctly nominated in writing and there be no objections, were duly elected.

Stephen thanked them all for their support and all their hard work during the year and also for agreeing to continue in office.

This completed the Keynsham Meeting of Parishioners.

Annual Parochial Church Meeting (APCM)

NEW PARISH SCHEME With the closure of Chewton Keynsham Church, the Annual Parochial Church Meeting will begin with the adoption of a new scheme. If the Annual Parochial Church Meeting agrees this change - the meeting that follows, will use the new scheme to guide its actions. The new scheme a) changes from 5 districts to 4 districts, b) and modernizes the old scheme in various ways. It was agreed by the PCC in April 2021 and has also been approved by the Diocesan Registrar.

1. **To agree a new Parish Scheme** (under the Church Representation Rule M34 and M35). Stephen reminded those present that the scheme has also been available on the parish web site and hoped people have had a chance to read it. There was an opportunity for any questions and comments before being agreed by those present. One of the changes to note is that of the status of St Francis now becoming a 'full' church rather than 'sister' and therefore the churchwardens became full churchwardens and not deputy.

Attention was also drawn of the closure of Chewton Keynsham Church and the transfer of the ownership from the Rector of Keynsham parish to the diocese of Bath and Wells, i.e., 'Notice of Intended Vesting under the Incumbents and Churchwardens (Trust) Measure 1964 section 3 Diocese of Bath and Wells. Such notice will be displayed in the appropriate places.

The scheme was adopted by those present.

2) To consider:

a. **The Financial Statements of the Parochial Church Council** for the year ending the 31st December 2021 independently examined and the subsidiary 1) The Central PCC Accounts, 2) Chewton Keynsham Accounts and 3) Clergy Fees Accounts. Fiona Hale, accountant from Moore, using power point took members through the various accounts. Her overall view was that in away there was very little change from last year and, due to receiving some legacies, overall, we were in a good position. The accounts also showed the difference of moving out of Covid restrictions and various activities starting up. There was then an opportunity of comments and questions. There was a question around the financial position of One CT. The good news here was that during the year they were able to continue payments to the diocese and people were reminded that they do not receive financial help the parish.

Fiona was warmly thanked with flowers for all her work on our accounts which are fairly complicated. Fiona then left the meeting.

b. **Rector's Report**, briefly referred to his report printed in the APCM booklet. He used the various headings of National and International, National Church and the diocese and Keynsham. He drew attention to

- the conflict of secular values overriding God's values
- effects of Covid financially and how we emerge from it
- Climate change
- Cost of living and also the financial challenge for the church, nationally and locally
- Engagement with 'Living in Love and Faith'
- Various changes in office staff, and acknowledged the vital role they all play.
- Arrival of our new Children and Families Worker, Izzy Brown

- Thanks too were warmly given to both clergy and laity for all they do as a support not only to the parish but to himself also
- Richard Pannett, for many has been managing the payroll, making sure staff received the correct pay and payslip each month. Richard has this month passed this task onto Chris Newton and he thanked Richard, presenting him with a gift.

He finished with....

So, to conclude the above overview: Keynsham parish is a blessed place – it has a good history, a disciplined Anglican structure within which the Holy Spirit of God (the spirit of order) is thus free to work and move. May we be ever grateful for what we receive daily from, history, the Anglican way and the Spirit of God, and family of the parish of which we are all part.

Anika Gardiner then wished to take the opportunity of thanking Stephen for all he does for the parish, his diligence, ability to hold the responsibility generated by a parish of this size. This was warmly applauded.

c. Report on the changes in the electoral roll since the last Annual Parochial Church Meeting

Ann Holmes, Electoral Roll Officer reported:

The total number of members for the Parish of Keynsham stands at 280, a decrease of 9 compared to this time last year. In summary, this year 6 new members have joined the roll, one member has transferred from the St John's roll to the St Michael's roll, and 6 members have moved away. Sadly 9 of our members have died. Ann, having done many years is now standing down and Stephen took this opportunity of thank her and presenting her with some flowers.

d. Report on the proceedings of the Parochial Church Council over the last year, and the reports on the Parish's activities generally (NB these are from April 2021 to April 2022)

Those who had prepared reports were given an opportunity if they had anything they wished to add.

- Steve Scott, St John's churchwarden wished to thank everyone for all their support. He feels we can never thank people enough
- Jane Stockall, asked if there was anyone who would like to join the stewardship committee
- Anika Gardiner asked people to check the details on housegroup list that was on their chair when they arrived and let her know of any changes
- Stephen wished to draw attention to Pip's final paragraph in her report,

It's been a joy to be working with such wonderful young people and I'm so proud of each and every one of them. I have the best team of volunteers I could ever ask for and they are always a blessing to work with. I can't thank them enough for their continued support. It has been such an emotional roller coaster of a few years but friendship and faith has really helped get us through it.

e. A statement as to whether the PCC has complied in its duty to have regard to House of Bishops' guidance on safeguarding children and vulnerable adults ...this was duly noted by those present and Wendy also made mention that at the moment that the process of getting DBS may take a little longer than normal. Stephen then thanked Wendy for all she does in this very important role within the life of the parish. Keeping us on our toes regarding safeguarding.

f. **A report of the proceedings of the Chew Magna Deanery Synod** was duly noted. Stephen drew attention that the deanery would soon be looking at the number of clergy it has and where possible reductions may be made in line with diocesan restructuring.

Also noted that the individual churches Terriers would have been dealt with at the DCC's AGMs.

3. To consider the situation for the Diocese of Bath and Wells post-covid and:

a. 'Focal ministry' <https://www.bathandwells.org.uk/ministry/enabling-ministries/what-canministry-look-like/>

Using power point Nigel Williams explained that this was about, empowering all people to discern their own particular calling/ministry and the many various ways God calls. This prompted some comments and questions.

b. The implication for clergy staffing across the Diocese

Nigel also then went on to explain the difficult financial situation that the diocese is facing. A restructuring of Diocesan Board of Finance (DBF) staff has taken place during the year. The next stage is looking at reducing clergy no.s from 178 to 150 and how this might happen. This will be done in consultation with the deaneries. This may mean that Keynsham clergy may be reduced. There was then an opportunity for comments and questions.

4) Election of 6 Churches Together lay representatives

NB All the clergy are automatically members of the Churches Together Council (CTKS). During the last year: Peter Bird, June Lowe, Pip Lovell from St John and Anne Edmondson from St Francis.

The above had indicated their wiliness to continue and, there being no other nominations, they were duly elected

Others are members by virtue of their roles - David Clarke: Friends in Need and Wendy Robbins: Christian Aid.

5) Appointment of accountant and examiner for the accounts.

Due to amount of work involved with our accounts Moore has told us that their fees need to increase to reflect this. However, they are willing to increase this gradually and have put forward the following. 2022 accounts £9,000; 2023 accounts £9,600 and 2024 accounts £10,200.

It was agreed by the meeting to appoint Moore for another further year.

6) Any other Business None

7) The date of Keynsham Meeting of Parishioners and Annual Parochial Church Meeting for next year is provisionally set for Tuesday 25th April 2023.

8) Closing Prayer (at 8.50pm) was led by Nigel Williams.